

# Allington Parish Council

Minutes of Parish Council Meeting held in the Village Hall  
Wednesday 12 September 2018

Present: Councillor Bosworth                      Councillor Sharp  
          Councillor Ashby                        Councillor Reynolds

Sharon Milne (clerk)

Also present:

County Councillor Whittington

## 1. **Opening remarks**

- 1.1 The chairman reported the passing of Harold Derry a villager who had spent a number of years as a Parish Councillor. He worked conscientiously representing villagers and was a voice of Allington Gardens. He will be missed. Cllr Bosworth will attend his funeral and represent the Parish Council.

## 2. **Apologies**

- 2.1 There were apologies from Cllrs Jackson, Cant and Plummer. They were all away.

## 3. **Declarations of Interest**

- 3.1 There were no declarations of interest.

## 4. **Minutes of the annual meeting held on 11 July 2018**

- 4.1 The minutes were confirmed as a true record and signed by the Chairman of the meeting.

## 5. **Correspondence received since the meeting held on 11 July 2018**

- 5.1 The clerk reported on some of the correspondence received and sent.

- a) Email Corporate Operations team, re: lamppost on the Green
- b) Report from Playsafety re: RoSPA inspection of playing field.
- c) Correspondence from Community Lincs re: Village plan
- d) Correspondence from PFK Littlejohn Auditors regarding Audit 2017/18
- e) LALC networking day and AGM information
- f) Correspondence and reply AGRA re: footpath along Peach Lane
- g) Notification of road closures in the area
- h) Enquiry with Came & Co re: Public Liability Insurance
- i) Email: SKDC Visitors Economy Discover SKDC re: events in community

- 5.2 Regarding point (a) the lamppost at the community shelter is reported to be not working, it is disputed by SKDC that the lamp is for them to repair, yet they have done so before.

- 5.3 Regarding point (b), the Playsafety report has been forwarded to the Playing Field Advisory Group for its information.

## 6 **Representations made to the Parish Council since the agenda has been set**

6.1 There were no representations made to the Council after the agenda had been set.

## 7. **Objectives for 2018**

7.1 Councillors were reminded of the objectives set for 2018.

- To continue with the objective to repair to the footpath along from South Lodge to the church continues. The matter is ongoing. LCC are aware that the path needs attention but it is a matter of finances presently.
- The pavilion has been a high priority with the Playing Field Advisory Group throughout 2017. This continues and is progressing well.
- The village plan should be reviewed and a new survey undertaken.

## 8 **Telephone box**

8.1 Cllr Bosworth stated that some of the villagers that are keen to see a traditional red telephone box reinstalled outside the Welby Arms, would like to contribute to its purchase and instalment. It was suggested, and agreed, that those who wished to make a contribution, or set up a standing order for this, could make a bank transfer to the Parish Council's account.

8.2 The clerk would write a short article for Allington News to publish the Parish Council's bank account details for contributions. Although the phone box would not contain a telephone it would have an electricity supply which would be beneficial for other uses. **(Action point: clerk)**

## 9 **Revision of the Village Plan**

9.1 Councillor Ashby updated the Parish Council regarding Community Lincs' action to progress the revision of the Village Plan. On Saturday 29 September a Macmillan coffee morning will go ahead in the village hall, at this coffee morning a representative from Community Lincs will speak to those attending to hear villagers' views, raise awareness of the Village Plan and give further information.

9.2 To encourage participation and ideas for the new plan Community Lincs would like to hold a photographic competition. The competition will encourage participants to go around the village taking photographs of places that they particularly like, as well as places that they believe could be improved. The Parish Council agreed to offer a £25 gift token from WH Smith as a prize for this competition. The clerk will inform Community Lincs of the suggested prize. More details will be known after the meeting on 29<sup>th</sup>. **(Action point: clerk)**

## 10 **Parish Clerk succession planning**

10.1 The clerk has provided an advertisement and job description for the role of the clerk. Both have been placed on the Parish Council's noticeboard and the advert has also been placed on the Allington Online website. It will also feature in the next edition of Allington News. To date no-one has made enquiries regarding the role.

10.2 Parish Council has taken delivery of a laptop, case and hard drives for the clerk's use. This avoids the clerk using their own equipment for Parish Council business.

## 11 **Email addresses for Parish Councillors**

- 11.1 Cllr Bosworth reported on enquiries he has made with a host mail-server provider for the Parish Council to have its own email addresses / URL. There would be a small administrative cost for this. Having its own dedicated URL and email addresses will ensure that all Parish Council business is kept together and secure and it would be compliant with data regulations. This was agreed unanimously - a “.org” address will be set up. **(Action point: AB)**
12. **Village Cross**
- 12.1 Cllr Bosworth reported that he had enquired with Historic England about what action is required to extend the Parish Council’s permission to carry out the work on the cross. He was informed that the current permission is valid until 2020 after which a new application needs to be made.
- 12.2 The cost of renovation of the cross will very likely have increased by then. It is seemingly difficult to get a grant for this work. If the cross was a war memorial then it may be possible to get a grant, but it is not, it is a village cross.
- 13 **Community Shelter refurbishment**
- 13.1 Cllr Bosworth has been looking into refurbishing and repainting the community shelter. A volunteer has come forward offering materials free of charge. The only renovation cost would be a charge for labour. This is a very generous offer. After discussion it was agreed unanimously to start the process of the shelter’s renovation. The extent of the work involved would be reported to Cllr Bosworth as work progresses.
- 14 **Village Hall matters**
- 14.1 There was no-one present from the VHMC. It was decided to remove the matter of the village hall’s land registry application and trustee status from subsequent Parish Council agendas.
- 15 **Highway matters**
- 15.1 County Councillor Whittington reported that the sink hole in Bottesford Road had now been fixed. He also stated that Bottom Street’s drains have been sorted. However, if further problems arise on either of these matters a photo should be taken and emailed to Cllr Whittington so that he can follow it up.
- 15.2 It was accepted that Gonerby Lane is still in poor state. The road is quite dangerous in parts and subsiding, especially near to the Arena UK entrance/exit.
- 15.3 Cllr Whittington stated that LCC will be using the reporting system ‘Fix My Street’. He showed Councillors how to access the system via the LCC website and how comments can be submitted. Villagers should be encouraged to use the system to report problems.
- 16 **Playing field matters:**
- 16.1 Cllr Sharp reported on behalf of the Playing Field Advisory Group. Maintenance work has continued at the playing field. Since the last meeting the damaged wooden post has been replaced. Further maintenance and outstanding jobs will continue to be worked through.
- 16.2 The RoSPA report for the Playing Field had been received. No areas of ‘high risk’ had been noted. The report had identified the area of the bonfire site but there were no specific comments about it.

- 16.3 Cllr Sharp noted that the gate at far end of the field needs a padlock; one will be purchased. He will also get a quote for painting of the play equipment and necessary signage. **(Action point: MS)**
- 16.4 There had been a meeting with a representative from Gonerby Youth Football Club and pitch hire fees and the number of games played at Allington, were discussed. The GYFC representative wished to point out that despite the club's name the teams are not just players that reside in Gonerby – a number of children from Allington play for the teams too. Negotiations to review fees for pitch hire will continue. The parking area for footballer at the top end of the field will be extended to help keep parking off of the verges.
- 16.5 Cllr Sharp has arranged for a company to remove disused fridges from the portacabins.
- 16.3 Cllr Bosworth reported that planning application for the new storage building had been submitted to SKDC.
- 16.4 A villager has been in touch saying that the bonfire site needs clearing, the area is an eyesore. Cllrs agreed that this needs to be cleared as a priority. Signs which say 'No fly tipping' will be put in place. The gate will be padlocked. **(Action point; PFAG)**
- 16.5 Enquiries are being made regarding the PLI insurance cover for events held at the Playing field and on the Green. The clerk will report findings when known. **(Action point: clerk)**
- 16.6 A villager had enquired about the opportunity for tennis in the MUGA. It was confirmed that the tennis net is in the portacabin. It is hoped that it can be utilised next summer.

## 17 Planning matters

- 17.1 Applications received and determined since the last Parish Council meeting on 11 July 2018:
- Application and approval – 10 Park Road – work on Horsechestnut tree.
  - Application – Manor House, Bottesford Road – Erection of timber garages / storerooms
  - Application – Bridleway, Bottesford Road – Erection of Wooden Garage

## 18 Financial matters

- 18.1 The clerk reported on the income and outgoings since the last meeting on 11 July 2018:

### Income total - £2169.82

Parish Council
<ul style="list-style-type: none"> <li>• Bank interest - £4.55</li> <li>• Income from 'On the Green' event - £2140.27</li> <li>• Donation from Manor House for car park - £25.00</li> </ul>

### Outgoings total - £2482.33

Parish Council
<ul style="list-style-type: none"> <li>• P E Hempstead – £801.00 (LG(MP)A 1976 s19)</li> <li>• Opus Energy - £25.02 (LG(MP)A 1976 s19)</li> <li>• CWE Landscapes - £160.00 ((LG(MP)A 1976 s19)</li> </ul>

- Playsafety (RoSPA) - £105.00  
(LG(MP)A 1976 s19)
- PKF Littlejohn Auditors - £240.00  
(Local Audit and Accountability Act 2014 Sections 26 & 27)
- Parish Council laptop - £463.97  
(LGA 1972)
- Parish Council hard drives - £90.00  
(LGA 1972)
- Hardcore for car park - £96.14  
(LG(MP)A 1976 s19)
- SKDC Planning application - £501.20  
(LG(MP)A 1976 s19)

Plus Clerk and Caretakers' salaries.  
(LGA 1972 s 112)

18.2 Councillors unanimously approved the payments retrospectively.

18.3 The clerk reported that the Parish Council's financial accounts for the 2017/18 year had been audited by the External Auditor and closed. The closure notice has been posted on the noticeboard and website.

18.4 Thanks to clerk and internal auditor for their work on this.

19 **Any other business for future meetings**

19.1 The following would be on the agenda at the next Parish Council meeting:

- Village plan
- Social media policy
- Telephone box

20 **Date of next meeting**

20.1 The next Parish Council meeting will be on Wednesday 14 November 2018 at 7.30pm.

Signed: \_\_\_\_\_ (Chairman). Date: \_\_\_\_\_