

# Allington Parish Council

Minutes of the Parish Council's Annual General Meeting held in the village hall  
Wednesday 9 May 2012

Present:        Councillor Taylor                      Councillor Hubbard  
                  Councillor McKinlay                    Councillor Bosworth  
                  Councillor Cant                            Councillor Cragg  
                  Councillor Jackson                        Sharon Milne (clerk)

Also present: Theresa Tanner – Chairman VHMC  
                  District Councillor Kaberry-Brown

## 1.     **Election of Chairman**

1.1    Two councillors were willing to act as Chairman for the forthcoming year. A vote was taken and Cllr Taylor was elected over Cllr Bosworth, four votes to three. Cllr Taylor will therefore be Chairman for the year 2012/13.

## 2.     **Election of Vice Chairman**

1.2    Cllr McKinlay, seconded by Cllr Cant proposed that Cllr Hubbard should continue being the Vice Chairman for the following year. There were no other nominations and it was resolved unanimously.

## 3.     **Chairman's remarks**

3.1    The new Chairman welcomed everyone to the meeting and thanked them for coming.

## 4.     **Apologies**

4.1    No apologies were received. All councillors were present.

## 5     **Declarations of Interest**

5.1    There were no declarations of interest.

## 6     **Appointment of other offices and committees**

6.1    It was agreed that councillors would remain on the same groups as last year. Therefore, Cllrs Cant, Hubbard, Bosworth and Cragg would sit on the Planning Consultation Advisory Group and Cllrs McKinlay, Taylor and Jackson would sit on the committee for the Playing field.

## **7 Dates of Parish Council meetings for the ensuing year**

7.1 The Council will meet on the following dates:

Wednesday 11 July 2012  
Wednesday 12 September 2012  
Wednesday 14 November 2012  
Wednesday 9 January 2013  
Wednesday 13 March 2013  
Wednesday 8 May 2013 – Parish Council AGM

7.2 The date for the next Annual Parish meeting is 10 April 2013.

## **8 Review of Standing Orders and Financial Regulations**

8.1 The current Standing Orders and Financial Regulations were reviewed and agreed without amendment.

## **9 Minutes of the Parish Council Meeting held on 7 March 2012**

9.1 The minutes were confirmed as a true record and signed by the Chairman.

## **10 Annual Parish Meeting feedback**

10.1 It was agreed that the Annual Parish Meeting held on 11 April 2012 was interesting and informative. 12 different groups and societies were represented and 24 villagers (excluding Councillors) were in attendance.

10.2 Helen Bill attended and spoke about the Neighbourhood Watch scheme and encouraged volunteers to come forward to become co-ordinators, Cllr Taylor and Theresa Tanner spoke about the plans for the Diamond Jubilee Celebrations from 1<sup>st</sup> to 4<sup>th</sup> June 2012.

10.3 The History Society was congratulated for an excellent display.

## **11 Grants for the year 2012/13**

11.1 The following grants were agreed unanimously:

- a) £850 to the Village Hall Management Committee to help keep letting fees low,
- b) Around £400 would be given to Allington Pre-school to install a path at the rear of the village Hall. The final sum would be dependent upon which of the quotes the Pre-school committee decide to go with.
- c) £25 to the Village shop to help with the upkeep of the shop's notice board.

## **12 Donations for the year 2012/13**

12.1 Following parishioners' suggestions at the Annual Parish Meeting on 11 April the following donations, payable under LGA s137, were therefore proposed and agreed unanimously:

- a) £50 – Lincolnshire and Nottinghamshire Air Ambulance,
- b) £25 – Lincolnshire Playing field Association.

12.2 It was reported that Sue Jackson had kindly brought some troughs for the community shelter which she intends to plant up. The clerk would write and thank her. **(Action point: clerk)**

12.3 Councillors thought that it would be nice if the village had more permanent floral displays at the 'Allington' signs on all three approaches to the village. Some neighbouring villages had attractive brick planters. The clerk would make enquiries with the other village clerks and find out how they went about obtaining theirs. **(Action point: clerk)**

### **13 Correspondence received since the meeting held on 7 March 12**

13.1 The Council has sent and received correspondence on the following:

- a) Email John Slater re: History Society funding for leaflet
- b) Email enquiry to use football pitch at weekends
- c) Survey from Matt Hubbard, Antony Aspbury Assoc re: 1 Bottom Street
- d) Email re: registering playing field as QE11 field
- e) Letter re: Diamond Jubilee info
- f) Application pack to close The Green on the afternoon of 4/6/12
- g) Waste recycling centre opening times
- h) Request to support EDM re: planning
- i) Community Lincs photographic competition poster

All correspondence will be circulated to Councillors as usual.

13.2 Regarding point c) the Parish Council would not respond with comments other than to refer to the refusal decision notice. **(Action point: clerk)**

13.3 Regarding point h) the clerk would write to the MP. **(Action point: clerk)**

### **14 Representations made to the Parish Council since the agenda has been set**

14.1 A villager has tried to access the Parish Council's minutes online but had only found the former Parish Council website which was not up to date. The clerk directed him to the village website [www.allingtononline.co.uk](http://www.allingtononline.co.uk) but suggested that the old site is either linked to the new site, or deleted altogether. Cllr Bosworth said that he would look at the matter. **(Action point: AB)**

14.2 Cllr Cant spoke about the Village Plan and said that she would welcome comments on the analysis. Feedback please to Cllr Cant and/or John Slater.

14.3 The clerk spoke about an initiative to try and get 90% of Lincolnshire on a much improved broadband speed. Villagers are encouraged to visit

[www.onlincolnshire.org](http://www.onlincolnshire.org) and input their post-code to campaign for a fast broadband in Allington.

## **15 Village Hall management**

- 15.1 Theresa Tanner spoke about the changes expected at the Village Hall's AGM later in the month. She intended to stand down from her position of Chairman and the Treasurer and Secretary positions would also become vacant. It was hoped that these positions would have volunteers prepared to take on these roles by the time of the AGM.
- 15.2 The Village Hall's constitution was outdated and work had begun to remodel it. This work would continue with the new management committee. There would be more discussions but it was thought that the village hall could have the Parish Council as a 'holding trustee'.

## **16 Signpost for village amenities**

- 16.1 The clerk confirmed that this enquiry had been referred to the County Council and they were still dealing with the matter. Hopefully there would be some feedback by the next meeting.

## **17 School safety zone**

- 17.1 There was no further news as to the progress on the school safety zone. The Highways official dealing with the matter had recently stated that she was awaiting confirmation that the county council budget for the new financial year, starting April 2012, will include provision for this zone. After which she will identify a time for the completion of the consultation process with residents, parents and other interested parties.

## **18 Diamond Jubilee celebration weekend**

- 18.1 A lot of work has been done in preparation for this extra-long bank holiday weekend. A leaflet has been produced listing all the activities around the village most of which have free admission. The clerk would contact SKDC and ask that the information is posted on the SKDC website. **(Action point: clerk)**
- 18.2 The events are to start at 6pm on Friday 1<sup>st</sup> June at the Welby Arms for a barbecue and quiz night, then various events would run through to the 'Lark in the Park' event at the field to midnight on Monday 4<sup>th</sup>. There would be a marquee on the field and a full diary of events all around the village. Groups and societies were thanked for their involvement organising the celebrations.
- 18.3 A lottery grant has also been secured for £3,475 to go towards specific elements of the weekend. Many thanks to John Slater for securing this money.

## **19 Playing Field matters**

- 19.1 Cllr McKinlay reported back from the recent committee meeting.

19.2 Cllr Bosworth stated that he has been looking into options to upgrade the play area. He had received some quotes and would attend the next Playing Field committee meeting and report his finding. Further details will follow at the next Parish Council meeting. **(Action point: AB)**

19.3 The clerk stated that she had spoken to the owner of the land at the far end of the playing field. The owner stated that he would be willing to consider giving the Parish Council the use of the small copse at the end of the field to develop a nature area, so long as it did not become a haven for rabbits. He suggested drawing up a licence for a period of time, say 10 years. The Parish Council was keen to pursue this idea. The clerk would contact the land owner. **(Action point: clerk)**

19.4 Cllr Taylor said that it was a shame that the Playing field had no sign showing the name of the field which was acquired for the village at the time of the Queen's Silver Jubilee in 1977. Councillors agreed to get a sign constructed in time for the Diamond Jubilee celebrations next month. **(Action point: MM)**

19.5 The middle portacabin's roof had been leaking during the recent bad weather. It was decided that the builder that did the recent renovations be asked to provide a quote to fix the problem. **(Action point: clerk)**

## **20 Planning matters**

20.1 Applications received and determined since the last Parish council meeting on 7 March 2012:

- Approval – Graham Wade Farm, erection of wind turbine
- Approval – 6 Manor Paddock, single storey extension

20.2 It was noted that there were no conditions attached to the approval of the wind turbine. The clerk would write to the planning department and question this. **(Action point: clerk)**

## **21 Financial matters**

21.1 The clerk reported on the income and outgoings since the last meeting on 7 March 12:

### **Income**

- Precept - £7500
- Caretaker's grant - £323.96
- GYFC - £117.00
- Bank interest - £1.73

**Total £ 7942.69**

### **Expenditure**

- Tim Cullington builder - £970.00
- HMRC - £127.00
- Hempsteads MUGA maintenance - £126.00

- APM expenses - £26.17
- Broker Network Ltd (Insurance) - £720.34
- Bt Gas (electricity) - £14.04

**Total £ 1983.55**

All payments were retrospectively approved unanimously.

- 21.2 The clerk presented the Statement of Accounts to the Council for the year 2011/12. The accounts were approved for submission to the external auditors subject to an internal audit first. **(Action point: clerk)**
- 21.3 The clerk asked for authority to pay by BACS, and record in the accounts her and the village caretakers' salaries throughout the year as necessary. This was agreed unanimously. Authority to continue to pay other bills by BACS and the electricity bill for the Playing Field by direct debit was also agreed.
- 21.4 The bank mandate was reviewed. The authorised signatories will remain as Cllrs Taylor, Hubbard, McKinlay, Bosworth and Cant.
- 21.5** Cllrs agreed the annual insurance from Aviva. The premium this year is for £720.34, as part of the 3 year long term agreement. It was also agreed that a further £500 be put into the 'self insurance fund'. **(Action point: clerk)**

## **22 Any other business for future meetings**

**22.2** These items would be put on the agenda for the July meeting:

- a) Sign for village amenities
- b) School safety zone
- c) Play area upgrade
- d) Best Kept Village competition – judging in September

## **23 Date of next meeting**

23.1 The next Parish Council meeting will be on Wednesday 11 July 12 at 7.30pm.

Signed: ----- (Chairman)

Date: \_\_\_\_\_

# Allington Parish Council

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## **CONFIDENTIAL ITEM**

- 24 The clerk is paid in line with the LGA National Salary Award pay scales based on an agreement by the National Joint Council for Local Government Services. As the national pay scales have not increased in recent years it was agreed to pay the clerk an ad hoc £100 bonus in appreciation of her work for the Parish Council.

Signed: ----- (Chairman)

Date: \_\_\_\_\_