

# Allington Parish Council

Notes of the Parish Council's Annual General Meeting held in the village hall  
Wednesday 12 May 2010

Present: Councillor Taylor                      Councillor Hubbard  
          Councillor McKinlay                Councillor Bosworth  
          Councillor Cant                      Sharon Milne (clerk)

Also present: Theresa Tanner, District Councillor Rosemary Kaberry-Brown

## 1. **Chairman's remarks**

1.1 The Chairman Cllr Taylor opened the meeting and thanked those for attending.

## 2. **Apologies**

2.1 Cllr Jackson sent his apologies, he was working.

## 3. **Declarations of Interest**

3.1 There were no declarations of interest.

## 4. **Election of a Chairman and Vice Chairman for the ensuing year**

4.1 Cllr McKinlay, seconded by Cllr Hubbard proposed that Cllr Bosworth should be the Chairman for the following year as Cllr Taylor wished to stand down. There were no other nominations and it was resolved unanimously.

4.2 Cllr Cant, seconded by Cllr McKinlay proposed that Cllr Hubbard should continue as Vice-Chairman, there were no other nominations and it was resolved unanimously.

## 5 **Appointment of other offices and committees**

5.1 It was agreed that Councillors remain on the same committees. Cllrs Cant, Hubbard and Bosworth would remain on the Planning Consultation Advisory Group and Cllrs McKinlay, Jackson and Connors on the Playing field Committee. Cllr Taylor would now join the Playing Field committee.

## 6 **Minutes of the Parish Council Meeting held on 10 March 2010**

6.1 The minutes were confirmed as a true record and signed by the out going Chairman.

## **7 Matters Arising**

- 7.1 Retrospective permit for the Best Kept Village tree has been received (minute 6(i))
- 7.2 SKDC dog fouling signs are now at the field also some downloaded printed ones (minute 11.2)
- 7.3 Hempsteads have turfed entrance to play area (minute 11.3)
- 7.4 Highways would be closing Gonerby Lane for essential maintenance on 31<sup>st</sup> May for one week. Diversions via the A1 northbound and Foston Lane (minute 14.2 refers)

## **8 Dates of Parish Council meetings for the ensuing year**

- 8.1 The Council will meet on the following dates:

Wednesday 14 July 2010  
Wednesday 8 September 2010  
Wednesday 10 November 2010  
Wednesday 12 January 2011  
Wednesday 9 March 2011  
Wednesday 11 May 2011 – Parish Council AGM

- 8.2 The date for the next Annual Parish meeting is 13 April 2011.

## **9. Annual Parish Meeting feedback**

- 9.1 It was agreed that the Annual Parish Meeting held on 14 April 2010 was interesting and informative with 29 villagers (excluding Councillors) attending it.
- 9.2 Sharon Andrews (LIVES), a representative of the Community Led Plan steering group and Theresa Tanner (the Village Hall Management Committee) all gave and excellent presentations.

## **10 Grants for the year 2010/11**

- 10.1 The following grants were agreed unanimously:

- a) £850 to the Village Hall Management Committee to help keep letting fees low,
- b) £25 to the Village shop to help with the up keep of the shop's notice board.

## **11 Donations for the year 2010/11**

- 11.1 The Parish Council agreed to increase its level of donations this year, in particular to support the new 'LIVES - Allington' initiative which is being formally launched in a few weeks time. Following parishioners suggestions at the Annual Parish Meeting on 14 April the following donations, payable under LGA s137, were therefore proposed and agreed unanimously:

- a) £500 – the new LIVES Allington group

- b) £50 – Lincolnshire and Nottinghamshire Air Ambulance,
- c) £50 – Allington Mums and Toddlers group,
- d) £25 – Lincolnshire Playing field Association.

## 12 Review of Standing Orders and Financial regulations

- 12.1 The clerk informed the Council that revised Standing Orders had been issued through LALC and these new orders needed to be looked at with a view to introducing some, or all, of the amendments to our current Standing Orders. In the meantime the current Standing Orders and Financial Regulations were reviewed and agreed without amendment.
- 12.2 The clerk would inform the Council of suggested amendments at a subsequent meeting. **(Action point: clerk)**

## 13 Correspondence received since the meeting held on 10 March 09

- 13.1 The Council has sent and received correspondence on the following:
- a) Letter and response to Highways re: School safety zone
  - b) Letter and response to Holly Searson (Football coaching company) re: unpaid field hire fees
  - c) Update email from LIVES
  - d) Letter to Head of Acct Management Bt Gas re: new standing charge
  - e) Came & Company insurance renewal
  - f) Mike Leech quote exterior doors and windows for toilet block
  - g) Letter re: Rural Gain Grant
  - h) Temporary road closure – Gonerby Lane 31/5/10 (1week)
  - i) Copy of licence to plant the Best Kept Village tree !!!

All correspondence will be circulated to Councillors as usual.

- 13.2 Referring to the letter and response to Holly Searson (point b) the clerk would write again requesting the outstanding payment within 7 days and state that the Football Coaching Company is not permitted to use the field until the payment has been paid in full. **(Action point: clerk)**
- 13.3 Regarding the issue with British Gas and the introduction of the standing charge for the electric at the field. As no response has been received from the Head of Account Management, within the 28 days specified, the clerk will refer the case to the ombudsman. **(Action point: clerk)**

## 14 Playing field matters

- 14.1 The clerk submitted a quote for the repair of the doors and windows at the toilet block, which was approved unanimously. **(Action point: clerk)**
- 14.2 Cllr McKinlay reported that the big problem that continued to face the Playing field committee was the constant dog fouling. After discussion it was decided that villagers would be asked as to whether they felt an additional dog waste

bin is need within the village and if so where. Cllr Taylor would place a notice on the shop noticeboard. **(Action point: HT)**

- 14.3** The clerk would make enquiries with SKDC as to whether a dog warden exists and if so whether he has any advice. **(Action point: clerk)**
- 14.4** It had been noticed that the protective cages around some of the trees planted around the perimeter of the field were now too small and restricting further growth. Cllr Bosworth said he'd take a look. **(Action point: AB)**
- 14.5** Councillors discussed the state of the portacabins and agreed that they were in need of a rub down and re-spray, along with the fence around the children's play area. Quotes need to be sought. **(Action point: PFC committee & clerk)**
- 14.6** The Easter event, though not considered a fundraiser, had raised £11.87 and a Christmas raffle had raised £131.00.
- 14.7** The annual 'Lark in the Park' event this year will be on 17<sup>th</sup> July.

## **15 Community Led Plan**

- 15.1** Following the informative presentation at the Annual Parish Meeting a further meeting of the steering group had taken place. The group has now had initial consultations with groups and societies in the village and are gathering an idea of the demographics of the village. The next meeting of the group will be at the end of May. Cllr Cant will feed back regularly at future Parish Council meetings.

*(Cllr Cant at the end of the Parish Council meeting completed a survey form on behalf of the Parish Council for the CLP steering group.)*

## **16 Planning matters**

- 16.1** Applications received and determined since the last Parish council meeting on 10 March 2010:
- Application and approval – Braemar, Side Street, conversion of existing garage
  - Withdrawal – Wellington House, Bottom Street, extension of second floor and extension of garage.

## **17 Financial matters**

- 17.1** The clerk reported on the income and outgoings since the last meeting on 11 March 09:

### Income

- Precept (part 1) - £7500
- Bank interest - £3.07
- Christmas raffle - £131.00

- Easter event - £11.87
- Allington Gardens' Resident Assoc donation (LIVES) - £1000.00

**Total £ 8645.94**

Expenditure

- CPRE subscription - £25
- HMRC - £120.60
- Hempsteads MUGA maintenance & play area entrance turfing - £224.01
- Bollards at the field - £1459.06
- Field hedge cutting - £176.25
- Village hall hire 09/10 - £98
- Insurance - £732.89

**Total £ 2835.81**

All payments were retrospectively approved unanimously.

- 17.2** The clerk presented the Statement of Accounts to the Council for the year 2009/10. The accounts were approved for submission to the external auditors subject to an internal audit first. **(Action point: clerk)**
- 17.3** The clerk asked for authority to pay by BACS, and record in the accounts her and the village caretaker's salaries throughout the year as necessary. This was agreed unanimously. Authority to continue to pay other bills by BACS and the electricity bill for the Playing Field by direct debit was also agreed.
- 17.4** The bank mandate was reviewed. The authorised signatories will remain as Cllrs Taylor, Hubbard, McKinlay, Bosworth and Cant.
- 17.5** Cllrs agreed the annual insurance from Norwich Union. The premium this year is for £732.89. It was also agreed that a further £500 be put into the 'self insurance fund'. **(Action point: clerk)**
- 17.6** The quote for new doors and windows for the toilet block on the field was agreed at £1985.75.
- 18 Any other business**
- 18.1** Cllr Taylor had been asked why the verges at the junction of Peach Lane and Sedgebrook Road were not always cut. Cutting took place up to and around the old bus shelter but not further. Cllr Taylor said that she'd enquire with the Hempsteads as to what area they cut. **(Action point: HT)**
- 18.2** Cllr Bosworth reported that the SKDC based website for the Parish Council was no longer being maintained by SKDC. Cllr Bosworth would look into the matter to clarify the situation. **(Action point: AB)**

**18.3** Cllr Taylor pointed out that the footpath which runs from the end of the playing field to Sewstern Lane had crops growing over it again. The clerk will speak to LCC. **(Action point: clerk)**

**19 Date of next meeting**

18.1 The next Parish Council meeting will be on Wednesday 8 July 09 at 7.30pm.

Signed: ----- (Chairman)

Date: \_\_\_\_\_