

Allington Parish Council

Minutes of Parish Council's Annual General Meeting held in the village hall
Wednesday 9 May 2007

Present: Councillor Taylor Councillor McKinlay
 Councillor Cutting Councillor Hubbard
 Councillor Bosworth Councillor Cant
 Councillor Jackson Sharon Milne (clerk)

Also present: 5 parishioners.

1. **Chairman's remarks**

1.1 The Chairman opened the meeting and welcomed the two new Councillors, Alan Bosworth and Melanie Cant, she also thanked the members of the public for their attendance. The Chairman asked those in attendance whether there was anything in particular that they wished to raise and the following was mentioned:

- a) Mr & Mrs Mawer wished to speak and learn more about the proposed wind farm (agenda item 14).

2. **Apologies**

2.1 There were no apologies.

3. **Declarations of Interest**

3.1 Cllr Taylor declared an interest in GIFTS Hospice, with regard to minute 11.

4. **Election of a Chairman and Vice Chairman for the ensuing year**

4.1 Cllr Cutting, seconded by Cllr McKinlay and Cllr Jackson proposed that Cllr Taylor should remain as Chairman, there were no other nominations and it was resolved unanimously.

4.2 Cllr Jackson, seconded by Cllr Bosworth proposed that Cllr Hubbard should be Vice-Chairman, there were no other nominations and it was resolved unanimously.

5 **Appointment of other offices and committees**

5.1 The declarations of acceptance of office were signed and witnessed by the clerk.

- 5.2 Some declarations regarding election expenses were handed to the clerk, others had been returned directly. The clerk will return the remaining declarations to SKDC. **(Action point: clerk)**

6 Minutes of the Parish Council Meeting held on 14 March 2006

- 6.1 The minutes were confirmed as a true record and signed by the Chairman.

7 Matters Arising

- 7.1 The clerk updated the Council regarding the proposed community shelter. SKDC have advised that planning permission is not required, nor does it seem building regulations are necessary. The clerk will continue to progress with the shelter. **(Action point: clerk)**

8 Dates of Parish Council meetings for the ensuing year

- 8.1 The Council will meet on the following dates:

Wednesday 11 July 2007
Wednesday 12 September 2007
Wednesday 14 November 2007
Wednesday 9 January 2008
Wednesday 12 March 2008
Wednesday 14 May 2007 – Parish Council AGM

- 8.2 The date for the next Annual Parish meeting to be held on 9 April 08.

7. Annual Parish Meeting feedback

- 9.1 It was agreed that the Annual Parish Meeting held on 18 April 2007 was interesting and informative and resident that attended seemed to enjoy it.

- 9.2 The subject of the recycling bins at the field was discussed. The vast majority of residents were in favour of the recycling bins to be removed from the site at the playing field. It was generally thought that although the bins had proved very useful there was no longer the need for them as everyone now has their own recycling wheelie bins. Also, there is an increasing problem with car parking space at the field and the bins use up a considerable area. The matter was discussed further and it was decided to ask SKDC to remove the bins. **(Action point: clerk)**

- 9.3 The new Caretaker's 3 month trial period had come to an end. The clerk reported that the Caretaker had told her that she was enjoying the job and wished to continue. It was agreed unanimously that the Caretaker be taken on for an indefinite period.

8. Grants for the year 2007/08

- 8.1 The following grants were proposed by Cllr Cutting, and unanimously resolved:

- a) A sum of up to £3,000 shall be made to the Village Hall Management Committee to help with the refurbishment costs to be incurred this year.
- b) £700 to the Village Hall Management Committee to help keep letting fees low,
- c) £25 to the Village shop to help with the up keep of the shop's notice board.

9. Donations for the year 2007/08

9.1 Cllr Taylor took no part in this item. Following parishioners suggestions at the Annual Parish Meeting on 18 April the following donations were proposed and agreed unanimously:

- a) £15.00 – Lincolnshire Playing Field Association,
- b) £15.00 – GIFTS Hospice,
- c) £45.00 – Allington Playgroup.

12 Review of Standing Orders and Financial regulations

12.1 The two newly elected Councillors, Cllrs Bosworth and Cant, were issued with copies of the Parish Council's Standing Orders and Financial regulations. The other 5 Councillors reviewed and agreed the Standing orders and Financial regulations without amendment.

13 Correspondence received since the meeting held on 14 March 07

13.1 The Council has sent and received correspondence on the following:

- a) Letters, 15/3/07, re: encroachment of back gardens
- b) Letters, 22/3/07, clerk to Sedgebrook clerk re: A52 road safety and letters and responses to Douglas Hogg re: A52 safety
- c) Letters, 14/3/07 onwards, re planning permission / building regulations for new shelter
- d) Allianz Cornhill – insurance renewal
- e) Audit Commission – confirmation of External auditors for 06/07 audit
- f) Letter, 10/4/07, re: Core Strategy – preferred options consultation. An event for Parish Councils to consider the implications will be held on the evening of 16 May 07
- g) Letter regarding the new Code of Conduct which is for adoption by the Parish Council.
- h) Local Authorities (Model code of conduct) order 2007
- i) Education for Parish Councillors re: code of conduct – up to 5 representatives including the clerk may attend.
- j) Public consultation on Local Development Framework policy documents
- k) Letter, 2/5/07, re: a meeting on the Play strategy / Play projects. (*Apologies were sent as it was too short notice*)
- l) Letter re: Horse warning signs, where should they be sited?
- m) Statement of community involvement
- n) Letter re: LCC website for APC (*Passed to AB*)
- o) Details of drop-in events for older people – 14 -18th May
- p) Details of an Environmental Impact Assessment by Royal Haskoning regarding a proposed wind farm at Thackson's Well Farm.

- 13.2 Councillor Bosworth agreed to attend Core Strategy – preferred options consultation event (f). **(Action point: AB)**
- 13.3 Councillor Taylor agreed to attend the event at Folkingham Village Hall regarding the education for Parish Councillors re: code of conduct (i) **(Action point: HT)**
- 13.4 Regarding the horse warning signs, the position of the signs need to warn motorist driving into the village on Foston Road and Sedgebrook Road. **(Action point: clerk)**

14 Planning matters

- 14.1 Applications received and determined since the last Parish council meeting on 14 March 2006:
- a) Approval – Two storey side and front extension – Yew Tree Cottage, Side Street
 - b) Approval – extension and replacement garage – The Gables, Side Street
 - c) Approval – Erection of 6 dwellings, Bert’s Way
 - d) Approval – Two storey extension – 48 Park Road
 - e) Approval – Erection of a log cabin in garden for aromatherapy business – 1A, Sedgebrook Road
 - f) Application – First floor extension – Endcliffe Farm, Bottesford Road
 - g) Application – Erection of conservatory – 2 Red House Gardens
 - h) Application – removal of section of boundary wall and replacement with metal frame fence
 - i) Application – Single storey extension – Wayside, Main Street
 - j) Application – replacement garage – Manor Paddock
- 14.2 The Parish Council has been informed that an Environmental Impact Assessment is being undertaken by Royal Haskoning regarding a proposed 10 turbine wind farm at Thackson’s Well Farm. Villagers, Mr & Mrs Mawer, expressed concern with the matter.
- 14.3 After discussion it was agreed that the clerk should write to Royal Haskoning asking to be kept closely in touch with developments of the survey being carried out, explaining that this development was causing concern amongst some residents and asking for assurance that access to the proposed site and the erection of an anemometer be directly from the A1 and down Sewstern Lane. The clerk would also point out in the letter the proximity of a number of airports and airfields. **(Action point: clerk)**
- 14.4 Cllr Cant stated that the developers of the affordable housing on the old nursery site may be prepared to donate something to the village which would be of benefit to their new residents. The Planning Consultation group may wish to consider ideas. **(Action point: Planning Consultation group)**

15 Financial matters

- 15.1 The clerk reported on the income and outgoings since the last meeting on 14 March 06:

Income

- £25.44 - Bank interest
- £6,500 - Precept (part 1)
- £21.00 - Archery hire
- £358.50 - GYFC hire

Total £ 6904.94

Expenditure

- £86.00 - Rent for Village Hall
- £20.00 - CPRE subscription
- £24.00 - Wine for APM

Total £ 130.00

- 15.2** All payments were retrospectively approved unanimously.
- 15.3** The clerk presented the Statement of Accounts to the Council for the year 2006/07. The accounts were approved for submission to the external auditors subject to an internal audit first. **(Action point: clerk)**
- 15.4** It was agreed to review the internal financial systems and assess risks over the following year. **(Action point: clerk)**
- 15.5** The clerk stated that she had not been able to contact the internal auditor, Brian Steptoe, as he is overseas. The Chairman and the clerk would contact him upon his return and ask him whether he is happy to remain as the internal auditor again this year. If he declines the clerk and the Chairman would seek a new internal auditor and Councillors will be contacted to approve the appointment of the new auditor. **(Action point: clerk)**
- 15.6** The clerk asked for authority to pay, and record in the accounts her and the village caretaker's salaries throughout the year as necessary. This was agreed unanimously. Authority to continue to pay the electricity bill for the Playing Field by direct debit was also agreed.
- 15.7** The Council agreed to pay the renewal of the insurance policy and ringfence a further £500 for the 'self insurance fund'. **(Action point: clerk)**
- 16 Report form the Playing Field Committee.**
- 16.1** Cllr McKinlay was unable to report back from the Playing Field Committee's recent meeting as she was unable to attend that meeting and the minutes were not yet available. She will report back at the next Parish Council meeting.

17 Any other business

17.1 Cllr Bosworth stated that he had updated the Grantham online web-site Approved minutes are now available to view and errors in the village write up had been corrected.

17.2 The clerk said that she would find out about New Councillor Training days from LALC. **(Action point: clerk)**

18 Date of next meeting

18.1 The next Parish Council meeting will be on Wednesday 11 July 07.

The meeting closed at 10.00pm.

Signed: _____ (Chairman)

Date: _____