

Allington Parish Council

Minutes of Parish Council Meeting held in the village hall
Wednesday 12 January 2011

Present: Councillor Bosworth Councillor Hubbard
 Councillor Taylor Councillor McKinlay
 Councillor Jackson Sharon Milne (clerk)

Also present: Mark Williets, Head of Development & Growth, SKDC
 John Slater
 District Councillor Kaberry-Brown
 Theresa Tanner

1. **Chairman's remarks**

1.1 The Chairman opened the meeting and thanked everyone for attending.

2. **Apologies**

2.1 Apologies were received from Cllr Cant who was working.

3. **Declarations of Interest**

3.1 There were no declarations of interest.

4. **Minutes of the meeting held on 10 November 2010**

4.1 The minutes were confirmed as a true record and signed by the Chairman.

5 **Discussion with Mark Williets, Head of Development & Growth, SKDC**

With everyone's agreement agenda item 16(a) – 'Discussion with Mark Williets' was brought forward to be heard earlier in the meeting.

5.1 Cllr Bosworth introduced Mr Williets to the meeting and thanked him for his attendance. Mr Williets had been invited to the meeting to discuss the planning decision process, specifically regarding the conditional approval of the St James Bungalow application and the two property development on Bottom Street.

5.2 Cllr Bosworth spoke about the recent approval of the planned extension to St James Bungalow and he questioned whether the Parish Council's comments had been properly considered before a decision had been made. There were concerns about the increased height of the property and the type of materials proposed, considering the bungalow was in the village's conservation area.

5.3 The history of planning applications which lead to the approval for two houses on Bottom Street was also raised and discussed.

- 5.4 After a lengthy discussion on these and other general planning issues Mr Williets agreed to review the matters and reply to the Parish Council in due course. Mr Williets also welcomed the suggestion of a visit to the village and a further meeting with the Chairman and other Councillors.

6 Correspondence received since the meeting held on 10 November 10

- 6.1 The clerk reported on some of the correspondence received and sent:

1. Letter and response re: Community Wildlife grant
2. Letter and email response to Ben Wills re: Paddock trees
3. Email info re: use of red diesel in extreme weather
4. Letter to Planning officer re: St James Bungalow planning decision
5. Quote from Hempsteads re: 2011 season
6. Letter from Ombudsman apologising for delay
7. Great Poppy Party Weekend info British Legion's 90th anniversary
8. Letter from Lincs Sports Partnership
9. Info re: 2012 Diamond Jubilee
10. Feedback and CD re: Parish and Town conference – 23 November
11. Letter re: PC Elections 2011
12. English National Concessionary Travel Scheme

- 6.2 This and all other correspondence will be circulated to Councillors in the box as usual.

6 Village website proposal – John Slater

With everyone's agreement agenda item 10 – 'Village website proposal' was brought forward to be heard earlier in the meeting.

- 6.1 John Slater floated the idea of having an all encompassing website for the village. He had done some preliminary work to create a site and he showed it to Councillors on his laptop. The website would allow all groups and societies to give information about their group and show their events on a village diary. The Parish Council would have its own area to publish minutes etc and local Allington based businesses could also advertise.
- 6.2 Councillors agreed that the website was an excellent idea and would be of great benefit to all. John said that he would continue to develop and host the site. It was suggested that this website could be shown to villagers at the Annual Parish Meeting on 13 April.

7 Hawthorn trees removal at the Paddock

- 7.1 The clerk reported that Brown & Co, the agent for the owner, had stated that the hawthorn trees were removed from the verges around the paddock as they had been identified as 'dangerous'. He also stated that the damaged fencing was still being dealt with by the insurers, which would be replaced like for like.
- 7.2 Brown's also said that other areas of the fencing around the paddock were in a dilapidated state of repair and he was hoping that the owners would agree for the park fencing to be replaced with new park fencing as well.

7.3 It was agreed that the clerk would write to Brown's express the Council's disappointment with the removal of the trees and also to ensure that if the whole fence was replaced it would be replaced with something the same or very similar. **(Action point: clerk)**

8 Vehicle obstructions on Bottom Street

8.1 Cllr Taylor confirmed that the police had been informed about the dangerous parking by the construction vehicles working in Bottom Street. Vehicles had been parking straddling the path and pedestrians, including small children and mums with pushchairs, were having to walk in the road. Cllr Taylor would continue to follow the situation up with the police – it is an offence to obstruct a pavement. **(Action point: HT)**

9 Rock salt supplies for 2011

9.1 The only roads that are gritted by LCC Highways in the bad weather are the Bottom Street – Main Street - Side Street loop and Gonerby and Foston Lanes. During the bad snow fall in December all other roads and footpaths were treacherous. It was agreed that the clerk would make enquiries with Highways to see whether the village could be supplied with grit bins for villagers and if so how many and where they could be sited. **(Action point: clerk)**

10 Parish Council elections – May 2011

10.1 The Parish Council is completing its 4 year term and elections are due again in May 2011. There are 7 Councillor positions available. Villagers should be encouraged to consider joining the Council and accordingly Cllr Taylor said she would write a piece for the next issue of Allington News informing residents of the forthcoming election. **(Action point: HT)**

11 Annual Parish Meeting – Wednesday 13th April

11.1 The Annual Parish Meeting will be on Wednesday 13th April. After discussion it was agreed the presentations and topics for this year's meeting would be:

- The Community Lead Plan
- The proposed village website
- The 2012 diamond jubilee celebrations

11.2 The clerk will distribute letters inviting the various village groups and societies shortly. **(Action point: clerk)**

12 Bus Shelter (Gonerby Lane) refurbishment / replacement

12.1 The Council were not able to discuss this matter properly in the absence of Cllr Cant who had been looking into this matter. This item would be carried forward to the next meeting for Cllr Cant's feedback. **(Action point: MC, clerk)**

13 Update on complaint to Energy Ombudsman

- 13.1** The clerk had chased the ongoing matter with the Ombudsman. The Ombudsman official was very apologetic but said the matter was still being considered. A letter of apology for the delay had also been received.

14 Community Lead Plan

- 14.1** The clerk reported on behalf of Cllr Cant in her absence. The steering group are to send out questionnaires to villagers with the next edition of Allington News. The questionnaire is complete and a final meeting to agree the draft will take place on 17th January. After that they will be obtaining quotes for the printing, which the Parish Council had agreed to meet.

- 14.2** There will be two questionnaires, one for most residents of the village and a second which is specifically for the younger generation. There would be a limited period to complete the forms to focus people's minds.

15 Playing field matters

- 15.1** The fund raising group were thanked for organising and putting up the Christmas tree on the Green. The tree went up slightly later than originally planned due Belvoir Estates being unable to supply it in the bad weather.

- 15.2** The clerk reported that she had received the final outstanding sum due from the Football Coaching Company and this had been banked.

- 15.3** The drawing up of a hire contract agreement for the field was underway. Examples of agreements used by other organisations were being looked at. A draft agreement would be brought to the Council at a subsequent meeting. **(Action point: MM & clerk)**

- 15.4** The field maples, to finish the avenue of trees, were to be delivered very soon. They would be planted by a number of volunteers. Cllr Taylor would be in touch with those volunteering.

16 Planning matters

- 16.1** Applications received and determined since the last Parish council meeting on 10 November 2010:

- Approval and approval – erection of Granny Annex, Wellington House, Bottom Street
- Application and approval – erection of conservatory, 1 Park Road
- Application – Garden Room, Wellington House, Bottom Street

17 Financial matters

- 17.1** The clerk reported on the income and outgoings since the last meeting on 10 November 2010:

Income

- Football Coaching Co - £28.00
- Bank interest - £3.17
- VAT reclaim 09/10 - £1015.53

Total £ 1046.70

Expenditure

- Hempstead (muga) - £123.38
- LCC – BKV road sign - £180.54
- Belvoir Estate (Christmas tree) - £141.00
- Playing field caretaker expenses - £33.67
- HMRC - £120.00

Total £ 598.59

Plus Clerk and Caretakers' salaries.

17.2 Councillors unanimously approved the payments retrospectively.

17.3 The clerk reported that the Council needs to appoint a new Internal Auditor soon in readiness for the end of the financial year 2010/11. A couple of names were suggested and Councillors said they would make enquiries with the individuals and report back at the next meeting. **(Action point: cllrs)**

18 Any other business for future meetings

18.1 The agenda for the next Parish Council meeting will include:

- a) Feedback regarding the 'Community Lead Plan'.
- b) feedback from the Energy Ombudsman.
- c) Gonerby Lane bus shelter
- d) dog mess on the field

19 Date of next meeting

21.1 The next Parish Council meeting will be on Wednesday 9 March 2011 at 7.30pm.

Signed: ----- (Chairman). Date: -----